



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2017-18/ 3

Dates: 24th Jan 2018

To
Chairman, IQAC
CMR College of Engineering & Technology,
Medchal, Hyderabad.

Sub: Permission to conduct IQAC Meeting in CMRCET-Reg.

Ref: Office Order No. CMRCET/PRIN/IQAC/2017-18, dated: 08th May 2017.

Sir,

With reference to the subject cited above, IQAC Meeting is planned to be conducted on 31/01/2018 at 02:00 PM to discuss on the following agenda points. Hence, it is requested to accord permission for the same.

Agenda:

1. Review of previous strategic perspective plan and implementation
2. Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
3. Technical Skill Trainings to Students for Placements
4. To conduct need based training for UG Students
5. Review of result analysis of first semester
6. Internships for pre-final year students
7. Placement for the pre-final year students and higher education
8. Start-ups and Incubation centres to all the Students
9. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
10. Redressal of grievances received by stake holders
11. To conduct student satisfaction survey
12. Action Taken Report on previous meeting agenda points
13. Any other matter with the permission of the chair.

Thanking you,

Yours faithfully,

A. Kotishwar

Dr. A. Kotishwar
Coordinator, IQAC



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2017-18/CIR-3

Date: 27th Jan 2018

CIRCULAR

It is hereby informed to all the members of the IQAC to attend the IQAC Meeting scheduled on 31/01/2018 at 02:00 PM in IQAC Cell. The following is the Agenda.

Agenda:

1. Review of previous strategic perspective plan and implementation
2. Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
3. Technical Skill Trainings to Students for Placements
4. To conduct need based training for UG Students
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11. To conduct student satisfaction survey
12. Action Taken Report on previous meeting agenda points
13. Any other matter with the permission of the chair.

A. Korse

Coordinator, IQAC

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer
8. Physical Director

CMRCET/IQAC/AY2017-18/Minutes-3

Date: 04th Feb 2018

MINUTES OF MEETING OF IQAC FOR AY: 2017-18

| | |
|------------------------------------|---|
| Meeting Circular/Reference: | CMRCET/IQAC/AY2017-18/CIR-3, Dated: 27 th Jan 2018 |
| Date of the Meeting: | 31 st Jan 2018 |
| Time: | 02:00PM-04:00PM |
| Venue: | IQAC Cell |

The following were present:

| S. No. | Role | Name | Designation |
|--------|------------------------|----------------------------|----------------------------|
| 1 | Member Management | Sri. Ch. Gopal Reddy | Secretary & Correspondent |
| 2 | Member Management | Sri. Ch. Srisailam Reddy | Member MGR Society |
| 3 | Chairman | Major Dr. V.A. Narayana | Principal |
| 4 | Member Teacher | Dr. M. Sudhakar | Dean (P&D) |
| 5 | Member Teacher | Dr. M. S. R. Murthy | Dean (R&D) |
| 6 | Member Teacher | Dr. M. Narsi Reddy | Controller of Examinations |
| 7 | Member Teacher | Dr. K. Vijaya Kumar | HOD (CSE) |
| 8 | Member Teacher | Prof. G. Devadasu | HOD (EEE) |
| 9 | Member Teacher | Dr. P. Ravi Kumar | HOD (MECH) |
| 10 | Member Teacher | Mr. P. Raveendrababu | Associate Professor (ECE) |
| 11 | Member Admin | Mr. P. M. M. Reddy | Administrative Officer |
| 12 | Member Admin | Mr. V. Srinivas | Accounts Officer |
| 13 | Member Teacher | Mrs. S. Fatima Mary | Women Faculty |
| 14 | Member Alumni | Mr. M. Vedachary | Nominee |
| 15 | Member Alumni | Mr. Sai Pawan | Nominee |
| 16 | Member Industry | Mr. T. Brahmananda Reddy | Nominee |
| 17 | Member Parent | Mr. V. S. V. Krishna Mohan | Nominee |
| 18 | Member Local Community | Mr. Subba Reddy | Nominee |
| 19 | Member Student | Dakoju Gopika (16H55A0411) | Nominee |
| 20 | Member Student | K.Ujawal (14H51A05B5) | Nominee |
| 21 | Coordinator | Dr. A. Kotishwar | HOD (MBA) |

Members Absent:

| S. No. | Role | Name | Designation |
|--------|-----------------|----------------------|------------------------------|
| 1 | Member Teacher | Dr. B. Lokeshwar Rao | Dean (Academics) & HOD (ECE) |
| 2 | Member Industry | Mr. I. Arun Kumar | Nominee |

Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The following points were discussed in the meeting.

Item 1: Review of previous strategic perspective plan and implementation

Resolution: Reviewed the previous strategic perspective plan and implementation.

Item 2: Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities

Resolution: Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities. It is also decided to provide rewards to the faculty publishing research articles in reputed journals and also refunds the publication charges from journal to encourage the faculty towards research paper publishing.

Item 3: Technical skill trainings to students for placements

Resolution: Decision taken to initiate and conduct the technical skill trainings to students for placements.

Item 4: To conduct need based training for UG Students

Resolution: It is decided to introduce and conduct need based training for UG Students in all the departments of the institution.

Item 5: Review of result analysis of first semester

Resolution: First semester result analysis of the AY 2017-18 has been reviewed and it is suggested that remedial classes should be conducted.

Item 6: Internships for pre-final year students

Resolution: It is decided to provide internships to pre-final year students in various industries through Training and placement cell. It is also suggested that T&P Cell should go ahead with MOAs/MOUs/Linkages.

Item 7: Placement for the pre-final year students and higher education

Resolution: It is decided to provide quality placements to pre-final year students in various MNCs/Companies/industries through Training and placement cell and also conduct awareness programs to educate the students for their higher education.

Item 8: Start-ups and Incubation activities to all the UG Students

Resolution: It is approved to conduct programmes on Start-ups and Incubation activities to all the students in all the departments of the institution.

Item 9: Signing of MOAs/MOUs with Industries/NGOs/Research Institutions

Resolution: Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations and also these MOUs should result in internships to students.

Item 10: Redressal of grievances received by stake holders

Resolution: Redressed the grievances received by the stake holders.

Item 11: To conduct student satisfaction survey

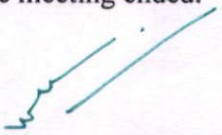
Resolution: It is decided to conduct the student satisfaction survey and the same has been approved.

Item 12: ACTION TAKEN REPORT ON PREVIOUS MEETING AGENDA POINTS:

The following is the action/status of the various agenda points which were discussed in the last IQAC Meeting held on 21st November 2017 with Minutes of meetings reference no. CMRCET/IQAC/AY2017-18/Minutes-2, dated: 23rd November 2017

| Sl. No. | Points Discussed | Action Taken | Status |
|---------|---|--------------|-------------|
| 1 | Reviewed the previous strategic perspective plan and implementation. | Prepared | Implemented |
| 2 | The perspective plan of extracurricular and co-curricular activities from various committees have been received and discussed in detail. The final strategic perspective plan has been prepared and approved. | Organized | In Progress |
| 3 | Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities. | Organized | In Progress |
| 4 | Decision taken to initiate and conduct the technical skill trainings to students for placements. | Organized | In Progress |
| 5 | It is decided to implement the mentor mentee system in all the departments of the institution | Continued | In Progress |
| 6 | It decided to conduct SWAYAM/MOOCs awareness workshop on how to create ICT lectures and the same has been approved. | Organized | Closed |
| 7 | Decision taken to conduct soft skills training for all the UG Students. | Organized | In Progress |
| 8 | Decided to conduct gender sensitization to all the faculty and students and the same has been approved. | Organized | In Progress |
| 9 | Decided to conduct regular parent teachers meeting to all the programmes. | Organized | Completed |
| 10 | Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations. | Carried out | In Progress |
| 11 | It is decided to take laboratory equipments and library procurements from all the laboratories & library and approved the same. | Procured | Completed |

The chairman thanked all the members for their valuable suggestions. The meeting ended.


 (Major Dr .V. A. Narayana)
 Chairman, IQAC

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. IQAC Members

IQAC MEETING HELD ON 31ST JANUARY 2018 AT 2.00 PM

The following members were present

| S. No. | Member | Name | Designation | Signature |
|--------|------------------------|----------------------------|------------------------------|-------------------------------|
| 1 | Member Management | Sri. Ch. Gopal Reddy | Secretary & Correspondent | <i>C. G. Reddy</i> |
| 2 | Member Management | Sri. Ch. Srisailam Reddy | Member MGR Society | <i>S. Ch. Srisailam Reddy</i> |
| 3 | Chairman | Major Dr. V.A. Narayana | Principal | <i>V. A. Narayana</i> |
| 4 | Member Teacher | Dr. M. Sudhakar | Dean (P&D) | <i>M. Sudhakar</i> |
| 5 | Member Teacher | Dr. M. S. R. Murthy | Dean (R&D) | <i>M. S. R. Murthy</i> |
| 6 | Member Teacher | Dr. B. Lokeshwar Rao | Dean (Academics) & HOD (ECE) | ABSENT |
| 7 | Member Teacher | Dr. M. Narsi Reddy | Controller of Examinations | <i>M. Narsi Reddy</i> |
| 8 | Member Teacher | Dr. K. Vijaya Kumar | HOD (CSE) | <i>K. Vijaya Kumar</i> |
| 9 | Member Teacher | Prof. G. Devadasu | HOD (EEE) | <i>G. Devadasu</i> |
| 10 | Member Teacher | Dr. P. Ravi Kumar | HOD (MECH) | <i>P. Ravi Kumar</i> |
| 11 | Member Teacher | Mr. P. Raveendrababu | Associate Professor (ECE) | <i>P. Raveendrababu</i> |
| 12 | Member Admin | Mr. P. M. M. Reddy | Administrative Officer | <i>P. M. M. Reddy</i> |
| 13 | Member Admin | Mr. V. Srinivas | Accounts Officer | <i>V. Srinivas</i> |
| 14 | Member Teacher | Mrs. S. Fatima Mary | Women Faculty | <i>S. Fatima Mary</i> |
| 15 | Member Alumni | Mr. M. Vedachary | Nominee | <i>M. Vedachary</i> |
| 16 | Member Alumni | Mr. Sai Pawan | Nominee | <i>S. Sai Pawan</i> |
| 17 | Member Industry | Mr. I. Arun Kumar | Nominee | ABSENT |
| 18 | Member Industry | Mr. T. Brahmananda Reddy | Nominee | <i>T. Brahmananda Reddy</i> |
| 19 | Member Parent | Mr. V. S. V. Krishna Mohan | Nominee | <i>V. S. V. Krishna Mohan</i> |
| 20 | Member Local Community | Mr. Subba Reddy | Nominee | <i>N. V. Subba Reddy</i> |
| 21 | Member Student | Dakaju Gopika (16H55A0411) | Nominee | <i>Dakaju Gopika</i> |
| 22 | Member Student | K. Ujwal (14H51A05B5) | Nominee | <i>K. Ujwal</i> |
| 23 | Coordinator | Dr. A. Kotishwar | HOD (MBA) | <i>A. Kotishwar</i> |